Application for Translation of National Identity Card

To avoid mistake (s), please follow the accompanying instructions and examples before filling up the form.

I hereby request that a _____translation copy of my national identity card.
I hereby give below necessary particulars.

1. Full Name (Full expanded name to be mentioned as appearing in identity card, initials are not permitted)

Please select title, Mr ☐ Miss ☐ Mrs ☐ Rev ☐ Ms ☐

Full Name

2. Have you ever been known by any other name? Yes ☐ No ☐ (*Please tick as applicable*)

If yes, please give that other name

3. Sex Male ☐ Female ☐ (*Please tick as applicable*)

4. Date of Birth Day ☐☐ Month ☐☐ Year ☐☐☐☐

5. Place of Birth

6. Profession

7. Identity Card number

8. Address (Address to be mentioned as appearing in identity card)

9. Reason for requesting translation

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……
……

10. Preferable language for translation (***Please tick as applicable***)

- English - 2000/= ☐

Rs._____ is paid to Department for Registrations of Persons on the date of _____, and the payment receipt number is _____.

Note: Please attach the payment receipt.

I accept that the above information is true and correct to the best of my knowledge and belief.

……. ……

Signature Date

Telephone Number ☐☐☐☐☐☐☐☐☐☐

➢ Operation Branch

Documents provided by applicant/receiver.

1. Authorization Letter from Grama Niladhari (If She/he not Presented to collect the Translation) ☐

2. Other documents if any

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Note:

➢ Numbering Branch

Checked & Original Copy Received

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